

EAST MISSISSIPPI STATE HOSPITAL

REQUEST FOR PROPOSALS (RFP)

Campus Beautification Services

RFP No.:EMSH-2026-07-BEAUTY

Issue Date: July 14, 2026

Proposal Due Date: August 11, 2026

PreBid Conference will be held Tuesday, July 28, 2026 10am

1. Introduction

East Mississippi State Hospital (EMSH) is seeking qualified contractors to provide comprehensive beautification services for the following campuses:

- **Meridian Main Campus**
- **Meridian BASAC (Behavioral Addictions Services and Care)**
- **Nursing Home Division**– R.P. White and James T. Champion facilities

The goal of this project is to enhance the visual appeal, safety, and welcoming atmosphere of our grounds for patients, staff, and visitors.

2. Scope of Work

Services may include, but are not limited to:

- Landscaping design and installation (trees, shrubs, seasonal flowers, turf improvements)
- Lawn maintenance and edging
- Irrigation system inspection and repair
- Walkway and courtyard enhancements
- Decorative planters and seating areas
- Removal of debris, overgrowth, and invasive plants
- Seasonal color rotation and upkeep

3. Contractor Qualifications

- Demonstrated experience in large-scale landscaping and beautification projects
- Licensed and insured to operate in the State of Mississippi
- Ability to work within active healthcare facility environments with minimal disruption
- References from at least three similar projects completed within the last five years

4. Proposal Requirements

Proposals must include:

- Company profile and relevant experience
- Detailed work plan and timeline
- Itemized cost estimate (labor, materials, equipment)
- Proposed maintenance schedule
- Safety and environmental sustainability practices

5. Submission Instructions

All proposals must be submitted in a sealed envelope clearly marked **“EMSH Campus Beautification RFP”**

to:

East Mississippi State Hospital

Attn: Procurement Office

5701 North Hills Street

Meridian, MS 39307

Electronic submissions will also be accepted at: **adavis@emsh.ms.gov**

6. Evaluation Criteria

Proposals will be evaluated based on:

- Quality and creativity of proposed design
- Cost-effectiveness
- Contractor qualifications and references
- Ability to meet project timelines
- Sustainability and maintenance approach

7. Timeline

- **RFP Release Date:** July 14, 2026
- **Pre-Bid Site Visit:** Tuesday, July 28, 2026 (Attendance encouraged)
- **Proposal Submission Deadline:** August 11, 2026
- **Anticipated Award Date:** August 11, 2026
- **Project Start Date:** August 17, 2026

8. Contact Information

For questions or to schedule a site visit, contact:

Andrea M. Davis– Procurement Officer

Phone: (601)581-7666

Email: adavis@emsh.ms.gov

EMSH reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal deemed most advantageous to the institution.